



## AFFILIATION AND REAFFILIATION CONDITIONS AND PROCEDURES (4/09)

1. Each year, the ITEEA President, working with the Regional Directors and HQ staff, will extend an invitation to all appropriate organizations to affiliate (reaffiliate), and will provide application forms along with affiliation conditions and procedure information as outlined below in accordance with the ITEEA Bylaws, Article VIII, Affiliations:

### Article VIII - AFFILIATIONS

**Section 1. ITEEA Affiliation Authorization.** The Association may affiliate or become allied with other organizations whose objectives and purposes are substantially similar to those of the Association and whose activities are of such nature as to qualify them for tax exemption under Section 501(c)(3) or 501(c)(6) of the Internal Revenue Code in the United States or like requirements in another country.

**Section 2. Granting Affiliation.** The Association may grant affiliation to any petitioning technology education organization having similar purposes. Affiliation is granted upon recommendation by the Board of Directors.

**Section 3. Designation of Affiliate.** The Association shall determine the relationship between the affiliated association and the Association. Levels of affiliation relationships shall be state/provincial, regional, national and international. Each affiliated association shall be a unit in the organization of the International Technology Education Association, Inc., and, as such, shall be entitled to use its name and insignia in all programs and publications.

**Section 4. Certificate of Affiliation.** Each affiliated association shall be furnished with a certificate of affiliation valid for four (4) years.

**Section 5. Responsibility of Affiliates.** It shall be the responsibility of each affiliated organization to keep the Board of Directors fully informed of its activities and representative personnel.

2. Affiliation/reaffiliation of state/provincial/national associations will be for a period of four (4) years beginning with the following schedule:

Region 3	2012
Region 2	2013
Region 1	2014
Region 4	2015

3. Associations seeking affiliation/reaffiliation are to submit the following items to the ITEEA Headquarters office:

ITEEA  
ATTN: Maureen Wiley, Director Marketing/Membership  
1914 Association Dr., Suite 201  
Reston, VA 20191-1539

- a. The completed application form signed by the current president and secretary of the state/province/national association.
- b. Two copies of the state/province/national association's most recent constitution/bylaws.

4. The ITEEA Executive Director will acknowledge receipt of the application for affiliation/reaffiliation and will indicate the date on which the ITEEA Board of Directors will officially act upon the request.
5. The ITEEA Board of Directors will review the application for affiliation/reaffiliation in terms of the following criteria:
  - a. Are the affiliating organization's structure, goals, and mission compatible with those of ITEEA?
  - b. Are the bylaws of the affiliating organization in accord with the current ITEEA Bylaws?
6. The Board of Directors may either reject the application or approve it.
7. A Certificate of Affiliation will be awarded by the ITEEA President to a representative of each affiliating association at the next ITEEA Annual Conference.