



**D**o you want to be an International TEECA Officer? Well, now is your chance!

**I**nternational Officer Elections are upon us! This year, the election nominations will be accepted until February 2nd at 11:59 P.M. When deciding if you would like to be an International Officer, remember that there are different positions. On the next page of this newsletter are the TEECA Bylaws own definition of the positions available. There are five positions, four electable positions. The positions include Reporter, Secretary,

Vice-President, President-Elect, and President. If you would like to be President, you will first be President-Elect.

**T**he International Officer election nominations will require you to fill out a student/university agreement form, International Officer nomination form, two letters of recommendation, one page resume, campaign video, and an optional photo of self. This information can be found on our website, [www.teeca.org](http://www.teeca.org) under

the 'Officer Elections' tab. After you have filled out all the required information, email your application to Frasier Dew, International President at [dewf@uni.edu](mailto:dewf@uni.edu).

**I**nternational Officer nomination deadline: **February 2nd at 11:59 P.M.**

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### **In the Spotlight:**



Do you have a story or individual that you would like to honor? Send it in and be featured in our newsletter for all to see.

*Be sure to follow us on Twitter!  
@NationalTEECA*

**Read more on the back!**

# ARTICLE IV. DUTIES OF OFFICERS

Section 1. **PRESIDENT** The President shall serve as the Chairperson of the Management Board. The President shall assist in the promotion and advancement of the Association under the direction and supervision of the TEECA International Advisor. The President will preside at all meetings of the TEECA Management Board, monthly management meetings, and will serve as general chairperson of college student activities at the annual ITEEA Conference. It shall be the duty of the President to prepare a complete record of correspondence and activities of this association during his/her term of office; a copy will be provided to the ITEEA Headquarters, the TEECA Management Board, the International Advisor, and the incoming TEECA President. The President is responsible for presenting the TEECA Annual Plan of activities and budget for approval at the Management Board Meeting and reporting on association progress at the annual conference with assistance from the Secretary.

Section 2. **PRESIDENTELECT** It shall be the duty of the PresidentElect to become acquainted with the duties of the President prior to the term as President. The PresidentElect shall serve as coordinator of the committees. The PresidentElect shall provide a committee progress report to the President prior to the full ITEEA Executive Board meeting. All reports of activities shall be compiled and presented to the incoming PresidentElect. The PresidentElect shall serve as a chairperson and liaison to the Expansion Committee and TEECA Alumni Association.

Section 3. **VICEPRESIDENT** The Vice President shall serve in the absence or disability of the President. The VicePresident shall be responsible for the annual competitive events guide. The VicePresident shall prepare a report on competitive events changes and submit it to the President prior to the fall ITEEA Executive Board meeting. All correspondence and activity reports shall be presented to the incoming VicePresident. The VicePresident shall serve as the liaison for the TEECA Competitive Events Coordinator.

Section 4. **SECRETARY** The Secretary shall be responsible for the recording and distributing of meeting minutes, operational plan, and proposals to the TEECA Management Board. The Secretary shall be responsible for keeping a complete record of all written correspondence and activity reports pertaining to all TEECA yearly endeavors and assist with preparation of the annual report. The Secretary will also contact potential advertisers and recommend fundraising activities to meet the financial needs of the association.

Section 5. **REPORTER** The Reporter shall be responsible for reporting all activities and events of TEECA to the Management Board and TEECA affiliated chapters through various social media and the College Comment. The Reporter shall assist the TEECA International Advisor in the publication of the College Comment (electronically). Selected articles may be sent to ITEEA, its councils, or affiliated state associations for reprinting. The International Reporter shall coordinate with the ITEEA Webmaster to maintain the TEECA website

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